



## MUNICIPAL JUDGE EDUCATION COMMITTEE

P. O. Box 104480  
JEFFERSON CITY, MISSOURI  
65110

### MEMORANDUM

**TO:** Non-Lawyer and Lawyer Municipal Judges

**FROM:** The Honorable Roy L. Richter, Chair

**SUBJECT:** Fall 2018 JIS & Show-Me Courts (SMC) Training

**DATE:** March 19, 2018

The Municipal Judge Education Committee will be offering training on JIS and Show-Me Courts (SMC) technology to Municipal Judges using this software. The training will be held **April 19, 2018**, at the Office of State Courts Administrator in Jefferson City, MO. Worth **4 CLE**. **Seating is limited~ First come first serve.**

**\*NOTE: This training is optional and will be at your own expense.**

**Target audience:** This session is intended to introduce and orient judges in municipal divisions using JIS and Show-Me Courts (SMC) to the technology available to assist them in addressing and managing their caseloads and dockets in the digital environment of the statewide court automation system. Topics will include, among others, using eBench, Secure Case.net, court reports, court email, and personal digital devices for court business. Check with your municipal division clerk to determine if your division uses JIS or SMC. If so, you should not miss this session.

A program announcement & registration form are also posted on the Municipal Judge Education Web page and the Missouri Municipal and Associate Circuit Judges Association web page.

\*NOTE: Training is being held Thursday only.

